

Instruction**SCHOOL-SPONSORED TRIPS**

The Governing Board recognizes that school-sponsored trips and community services are important components of a student's development. Besides supplementing and enriching classroom learning experiences, such trips encourage new interests among students, make them more aware of community resources, and help them relate their school experiences to the outside world. The Board believes that careful planning can greatly enhance the value and safety of such trips.

All trips involving out-of-state or overnight travel shall require the prior approval of the Board. Other trips may be approved by the Director, or designee.

The Director, or designee, shall ensure that staff develops plans which provide for the safety of students and their proper supervision on all school-sponsored trips. Other school employees and parents/guardians also may participate in this supervision and may be asked to attend preparatory training sessions and/or meetings.

The ratio of adults to students on school-sponsored trips shall be at least one to ten. If the trip involves water activities, this ratio shall be revised to ensure closer supervision.

Study Trips

In advance of a study trip, teachers shall determine educational objectives which relate directly to the curriculum. The Director shall ensure that teachers develop plans which provide for the best use of students' learning time while on the trip. Teachers also shall provide appropriate instruction before and after the trip.

Legal Reference:

EDUCATION CODE

[8760](#) Authorization of outdoor science and conservation programs

[32040](#) Duty to equip school with first aid kit

[32041](#) Field trips

[32043](#) Snakebite kits on field trips

[32044](#) Violations

[35330](#) Excursions and field trips

[35331](#) Provision for medical or hospital service for pupils (on field trips)

[35332](#) Chartered airline transportation

[35350](#) Transportation of students

[44808](#) Liability when pupils not on school property

[48908](#) Duties of pupils; authority of teachers