

MARK WEST CHARTER SCHOOL
BOARD OF DIRECTORS SPECIAL MEETING
MINUTES
Thursday, October 11, 2007

The meeting was held at the Mark West Charter School Office, 5350 Faight Road, Santa Rosa, CA

The meeting was open to the public at **6:31 PM**

1. CALL TO ORDER, ROLL CALL

Board Members

Joan Gibson
Stacy Iversen
Denis Mahoney
Bambi Weinberg-Tuttle

Staff Members

Pam Carpenter, Director
Kay Schultz, Superintendent : Absent
Anne Kopache, Business Manager

2. OPEN SESSION: PUBLIC MEETING: 6:31 PM

- 2.1 The meeting was called to order at 6:31PM
- 2.2 Joan Gibson led the Pledge of Allegiance
- 2.3 Helen Hosley and Michael Mikulka were introduced as guests.
- 2.4 Joan Gibson made an announcement regarding addressing the Board.
- 2.5 On a motion by Stacy Iversen and seconded by Denis Mahoney the Board adopted the agenda.
The vote was 4-0.

3. FINANCIAL UPDATES / Anne Kopache

- 3.1 A revision of Unaudited Actuals for the 2006-07 School Year was presented. Two changes were made since the initial presentation in August. Expenses for the Charter School Revolving Loan were moved from general loan expense to the long term liability account to correctly report the schools long term loan obligations to the State. The Average Daily Attendance report was updated to account for the approval by the State of the Material Decrease Request, increasing the ADA reported for the P-2 and Annual reporting periods.

4. CONSENT AGENDA

On a motion by Bambi Weinberg-Tuttle and seconded by Stacy Iversen the Board approved the Consent Agenda. The vote was 4-0.

4.1. BOARD:

- 4.1.1. Accept resignation from Board Member, Lauren Schwing.

4.

5. BOARD ISSUES

5.1. OPEN BOARD MEMBER POSITION:

- 5.1.1 Joan Gibson gave a brief overview of the role and responsibilities of the Mark West Charter Board. Candidates Helen Hosley and Michael Mikulka were interviewed.

6. ACTION ITEMS:

- 6.1 On a motion by Stacy Iversen and seconded by Bambi Weinberg-Tuttle the Board approved to request Mark West Union School District to hire Marnie Cameron for the additional 45 minutes to the Office Manager position. The vote was 4-0.
- 6.2 On a motion by Denis Mahoney and seconded by Stacy Iversen the Board appointed Michael Mikulka as new Board Member. The Board voted by anonymous written ballot. The vote was two votes for Michael Mikulka, one vote for Helen Hosely and one abstaining.
- 6.3 On a motion by Bambi Weinberg-Tuttle and seconded by Denis Mahoney the Board approved the revisions to the 2006-07 Unaudited Actuals Report. The vote was 4-0.

7. **ADJOURNMENT** was at 7:25 PM

Respectfully Submitted,

Anne Kopache

Approved,

Stacy Iversen